



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES April 25, 2024 Special Organizational Meeting

Pursuant to the regulations, the special Board organizational meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

Superintendent's Comments and Pledge of Allegiance:

Ron Saari welcomed the newest Board member, Lori Verhalen, and asked Steve Klismet to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by District Administrator Ron Saari at 5:34 p.m.

Appoint Temporary Chairperson and Secretary:

Ron Saari was appointed Temporary Chairperson and Sandy Lucas was appointed Secretary.

Roll Call:

Present in the WHS Community Room: Dale Feldt, Betty Manion, Steve Klismet, Ron Brooks, Molly McDonald, Bob Adams, and Lori Verhalen.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, and Mark Flaten.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Molly McDonald to approve the agenda as presented. The motion carried unanimously on a voice vote.

Election of Officers:

A motion was made by Dale Feldt and seconded by Bob Adams to use the nominations from the floor method for electing officers. The motion carried unanimously on a voice vote.

President – Dale Feldt nominated Ron Brooks as President and Lori Verhalen seconded the nomination. Steve Klismet nominated Betty Manion as President and Molly McDonald seconded the nomination. Nominations were called three more times and hearing no other nominations a motion was made by Dale Feldt and seconded by Bob Adams to close nominations. The motion carried unanimously on a voice vote. The nomination for Ron Brooks as President carried on a 4-3-0 voice vote. The nomination for Betty Manion as President failed on a 3-4-0 voice vote.

Vice President – Dale Feldt nominated Bob Adams as Vice President and Ron Brooks seconded the nomination. Betty Manion nominated Steve Klismet as Vice President and Ron Brooks seconded the nomination. Nominations were called three more times and hearing no other nominations a motion was made by Bob Adams and seconded by Molly McDonald to close nominations. The motion carried unanimously on a voice vote. The nomination for Bob Adams as Vice President failed on a

2-5-0 roll call vote, with Bob Adams and Dale Feldt voting yes, and Molly McDonald, Steve Klismet, Betty Manion, Ron Brooks, and Lori Verhalen voting no. The nomination for Steve Klismet as Vice President carried on 5-2-0 roll call vote, with Molly McDonald, Steve Klismet, Betty Manion, Ron Brooks, and Lori Verhalen voting yes, and Bob Adams and Dale Feldt voting no.

Treasurer – Betty Manion nominated Molly McDonald as Treasurer and Dale Feldt seconded the nomination. Nominations were called three more times and hearing no other nominations a motion was made by Ron Brooks and seconded by Dale Feldt to close nominations and cast a unanimous ballot for Molly McDonald as Treasurer. The motion carried unanimously on a voice vote.

Clerk – Molly McDonald nominated Betty Manion as Clerk and Steve Klismet seconded the nomination. Nominations were called three more times and hearing no other nominations a motion was made by Ron Brooks and seconded by Dale Feldt to close nominations and cast a unanimous ballot for Betty Manion as Clerk. The motion carried unanimously on a voice vote.

Board President Ron Brooks then presided over the remainder of the meeting beginning at 5:44 p.m.

Annual Appointments:

Committees:

Board President Brooks asked the Board members to notify him of what committees they would be interested in serving on so that those appointments can be made at the next regular Board meeting scheduled for May 14, 2024. He advised Board member Lori Verhalen that even if she is not on a particular committee, it is advantageous for her to attend all meetings if possible.

WASB Correspondent and Convention Delegate: Betty Manion agreed to continue and was appointed.

CESA Representative and Convention Representative: Bob Adams agreed to continue and was appointed.

Chain Exploration Center Liaison: Betty Manion agreed to continue and was appointed.

Annual Board Meeting Items

Review of Board Meeting Norms:

The Board reviewed their collective commitments and made no revisions.

Oaths of Office for Elected/Re-elected School Board Members:

The Oaths of Office for newly elected School Board Members Steve Klismet, Betty Manion, Lori Verhalen, and Bob Adams were previously administered.

Code of Ethics Review:

Because Board President Brooks felt it was very important to thoroughly review Board Policy 0144.5 Board Member Behavior and Code of Conduct, he asked each of the Board members to read each section of the policy. He noted that communication is important, as well as phone etiquette during meetings.

Other Organizational Meeting Business:

Mr. Saari reviewed each of the Resolutions and advised that they are the same as in previous years.

Resolution Establishing Regular Meeting Day, Time, and Place 042524-1:

A motion was made by Steve Klismet and seconded by Bob Adams to approve Resolution 042524-1, as presented, establishing the 2nd Tuesday of the month at 5:30 p.m. in the Waupaca High School Community Room as the regular meeting day, time, and place. The motion carried unanimously on a voice vote.

Resolution Authorizing Investment of School District Funds 042524-2:

A motion was made by Steve Klismet and seconded by Lori Verhalen to approve Resolution 042524-2 authorizing investments of School District funds as presented. The motion carried unanimously on a voice vote.

Resolution Authorizing Withdrawal 042524-3:

A motion was made by Steve Klismet and seconded by Molly McDonald to approve Resolution 042524-3 authorizing fund withdrawal as presented. The motion carried unanimously on a voice vote.

Resolution Designating District Legal Counsel 042524-7:

A motion was made by Dale Feldt and seconded by Betty Manion to approve Resolution 042524-7 designating von Briesen & Roper, S.C., as legal counsel for the School District of Waupaca as presented. The motion carried unanimously on a voice vote.

Resolution Designating District Financial Auditor 042524-8:

A motion was made by Steve Klismet and seconded by Lori Verhalen to approve Resolution 042524-8 designating Kerber Rose, S.C., as the District’s audit firm for all financial and enrollment audits as presented. The motion carried unanimously on a voice vote.

Annual Designations:

Mr. Saari again reviewed each of the Resolutions and advised that they are the same as in previous years.

Resolution Designating School District Official Publication 042524-4:

A motion was made by Steve Klismet and seconded by Betty Manion to approve Resolution 042524-4 designating *Waupaca County Post* as the District’s official publication as presented. The motion carried unanimously on a voice vote.

Resolution Designating Fund Balance 042524-5:

A motion was made by Steve Klismet and seconded by Molly McDonald to approve Resolution 042524-5 designating fund balance as presented. The motion carried unanimously on a voice vote.

Resolution Designating District Depositories 042524-6:

A motion was made by Steve Klismet and seconded by Lori Verhalen to approve Resolution 042524-6 designating District depositories as presented. The motion carried unanimously on a voice vote.

Future Dates:

May 14, 2024 – Regular Board Meeting – 5:30 p.m.

May 20, 2024 – Instructional Committee Meeting – 5:30 p.m.

Adjournment:

A motion was made by Molly McDonald and seconded by Betty Manion to adjourn the meeting at 6:02 p.m. The motion carried unanimously on a voice vote.

Date
Ron Brooks, President, Board of Education

Date
Betty Manion, Clerk, Board of Education